



Parents Acceptable Use Agreement

The ICT facilities are owned by the school and their use is an entitlement for all pupils subject to the conditions detailed here. Pupils wishing to use the resources must sign this statement (countersigned by a parent or guardian) and return to the school.

General Conditions:

- All ICT-based activity must be appropriate to a school environment.
- Use of the School's facilities for personal financial gain, gambling or advertising is forbidden.
- Copyright of materials must be respected. If in doubt, check first.
- Access must be made to the ICT resources only via the user's authorised account and password, which must not be made available to any other person.
- Activity or vandalism that threatens the integrity of the school's facilities, or activity which corrupts other systems is forbidden.
- The School reserves the right to monitor the use of ICT resources at any time.
- The School reserves the right to examine or delete any files held on its resources and to monitor both files held and Internet sites visited.
- Without express permission, users may not knowingly install software (applications, programs, plug-ins, cookies etc) on any computer or delete, update, corrupt or otherwise alter existing software.
- Users may not attempt to access any ICT resources to which their authorised username does not give access.

Email Conditions:

- Students must only use the Gmail account linked to their Google Classroom login.
- Email messages should be sent only to staff members.
- Email messages must be appropriate to a school environment. The sending of anonymous, threatening, abusive or embarrassing messages and the forwarding of chain letters is forbidden.
- Emails sent by students on official school business to external agencies (e.g. to request information on a project) must be approved by the member of staff responsible before being sent.
- Without express permission, email attachments must not be opened. Attachments for the transmission of school work between home and school are exempt from this restriction.

Internet Conditions:

- Use of the Internet to access inappropriate materials is forbidden.

Please note: In common with other media such as magazines, books and video, some material available via the Internet is unsuitable for pupils. The school will take all reasonable precautions to ensure that users access only appropriate material. It is not possible, however, to guarantee that particular types of material will never appear on a terminal, given the international scale and linked nature of information stored on the Internet.

- The school cannot accept liability for any such materials accessed, or any consequences thereof.
- Without express permission, chat services, or Internet Relay Chat (IRC) channels or other forms of instant messaging systems or apps may not be accessed.
- Without express permission, files must not be down loaded from the Internet.
- Information which could identify the user or any other person directly must not be published on any Web page.

Failure to comply with the requirements of this statement may result in the temporary or permanent loss of access rights, it should also be noted that the use of a computer system for a purpose not agreed by the school could constitute a criminal offence under the Computer Misuse Act 1990. The school will consider permanent exclusion for serious breaches of this code.

Pupil's name: _____

Signature of Parent/Guardian: _____

Date: _____